

**WOODSIDE ELEMENTARY SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
~ MINUTES ~**

9:00 a.m.

January 26, 2021

Teleconference

Trustees: Peter Bailey, Jenny Hayden, Neil Sequeira, Dan Simon, and Jennifer Zweig

Administration: Steven Frank, Superintendent, Waly Ndiaye, Chief Business Official, Dr. Marta Batlle, Student Services Director, and Jenn Pedersen, Upper School Principal

Staff & Guests: Cathy Stienstra and Clarke Weatherspoon

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:00 a.m. by Jennifer Zweig. Trustees Peter Bailey, Jenny Hayden, Neil Sequeira, and Dan Simon were present at roll call.

II. CONVENE TO CLOSED SESSION

The Trustees and Steven Frank adjourned to closed session at 9:05 a.m. to discuss the following item:

A. Personnel

III. RECONVENE TO OPEN SESSION

The Governing Board reconvened to open session at 9:40 a.m.

IV. REPORT OUT OF CLOSED SESSION

President Jen Zweig stated that there was nothing to report out of closed session.

V. AMENDMENTS TO AGENDA

There were no amendments to the agenda.

VI. DISCUSSION – ACTION ITEMS

A. Resolution #2021-03: In Support of Expedited COVID-19 Vaccinations for Educators

On a motion by Jenny Hayden, seconded by Jennifer Zweig, Resolution #2021-03 was approved by a 5-0 vote.

B. Diversity, Inclusion, and Equity Program Discussion with Clarke Weatherspoon

Clarke Weatherspoon, DEI Consultant, presented an overview of his work with Woodside School and the WIDC Committee on diversity, equity, and inclusion. WIDC is engaging the community in creating goals and working towards achievement. Mr. Weatherspoon shared his observations from staff and parent meetings, made recommendations, and answered questions. A follow up presentation is scheduled for the February 9th School Board meeting.

C. Strategic Plan Development

Steve Frank, Superintendent, and the Trustees reviewed a Strategic Planning Facilitation Introduction and Overview provided by the Living Strategy Team. Lana Guernsey, Consultant, developed the current Strategic Plan with the District. Two options were presented: one to begin planning for the new 2022 Strategic Plan this month, or begin the process in summer 2021. The latter option was chosen. An agreement will be on the March 9th Board meeting agenda for approval.

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D. Lunch Break

E. 2021-2022 Administrative Structure and Staffing

Superintendent Steve Frank and the Trustees agreed to leave the administrative structure as is for 2021-22. Staffing assignments may change due to teacher attrition by the end of the school year.

F. 2020-2021 Special Education and Budget

Student Services Director Dr. Marta Batlle reported on the Special Education program, staffing, and budget. Dr. Batlle's staff will report on their roles in the program at a spring Board meeting, and present a Special Education Flow Chart. The administration is continuing to focus on improving the English Language Learner program.

G. 2020-2021 Budget Update

CBO Waly Ndiaye gave an update on the 2020-21 District budget. Mr. Ndiaye reviewed revenue and expenditures for the year, and projected year totals.

H. 2020-2021 Parent Survey

School Site Council members will revise and update the 2019-2020 parent survey to be administered in spring. Questions will be added for feedback on this year's DEI program.

VII. ADJOURNMENT

The meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Peter Bailey