

**WOODSIDE ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
~ MINUTES ~**

2:00 p.m.

April 9, 2019

Wildcats Rm. 39

Trustees: Peter Bailey, Silvia Edwards, Jenny Hayden, Kevin Johnson and Jennifer Zweig

Administration: Dr. Beth Polito, Superintendent, Dr. Marta Battle, Student Services Director, Lauren Petrea, Elementary School Principal, and Monique Bautista, Business Services Director

Staff & Guests: Craig Adams, Melissa Bowdoin, Abbe Keane, Sherry Lin, and Mike Wassermann

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 2:00 p.m. by Silvia Edwards. Trustees Peter Bailey, Jenny Hayden, Kevin Johnson, and Jennifer Zweig were present at roll call.

II. CONVENE TO CLOSED SESSION

The Trustees, Dr. Beth Polito, and Monique Bautista adjourned to closed session at 2:00 p.m. to discuss the following items:

A. Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9 of the California Government Code (one case)

B. Personnel

C. Conference with Labor Negotiators: Superintendent Dr. Beth Polito and Business Services Director Monique Bautista Govt. Code 54954.5

D. Inter-district Attendance Transfer Request – Govt. Code 54555

III. RECONVENE TO OPEN SESSION

The Governing Board reconvened to open session at 3:34 p.m.

IV. REPORT OUT OF CLOSED SESSION

Board President Silvia Edwards reported that ID transfer request #201920010 was approved, and one certificated reduction in service from 1.0 FTE to .5 FTE was approved for the 2019-20 school year. .

V. FLAG SALUTE

VI. AMENDMENTS TO AGENDA

There were no amendments to the agenda.

VII. OPEN FORUM

There were no comments at open forum.

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VIII. COMMUNICATIONS

A. Superintendent Dr. Beth Polito Comment

There was no comment from Dr. Polito.

B. Governing Board Comment

There was no comment from the Trustees.

C. Comment from Employee Groups

There was no comment from WTA membership.

D. Woodside School Student Council.

There was no comment from Student Council.

E. Woodside School Foundation Comment

There was no comment from the Foundation.

F. Woodside School PTA Comment

There was no comment from PTA.

IX. CONSENT AGENDA

On a motion by Jennifer Zweig, seconded by Kevin Johnson, the following consent agenda items were approved by a 5-0 vote:

A. March 12, 2019 Meeting Minutes

B. March 2019 Warrants and Payroll

C. March 2019 Financial Statement

D. Williams Quarterly Report

E. Resolution #2019-08: Authorized Signatures

X. DISCUSSION – ACTION ITEMS

A. School Health Services Report

School Nurse Abbe Keane reported on the daily duties of a credentialed school nurse. These include assessing and evaluating the health and development of students, providing screening programs, training and monitoring staff, and communicating with students, families, and health care providers. Nurse Abbe serves as a resource to staff for developing health education curriculum and promoting a healthy school environment.

B. Report on High School and Middle School Placement

Dr. Beth Polito, Superintendent, presented an annual summary of 9th grade high school placement information for graduating 8th grade students. The report included the numbers of those accepted, wait- listed, and denied at private schools based on information from parents.

Four students will leave Woodside School for 2019-20 to attend 6th grade at private schools.

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C. Proposed 2019-2020 Board Meeting Dates

The Trustees reviewed the proposed monthly Board meeting dates for the 2019-20 school year. The August 27th meeting may need to be rescheduled. The October 15th meeting was moved to October 22nd.

Meeting dates will be finalized before June 7th.

D. Proposed 2019-2020 Governance Calendar

The Trustees reviewed a proposed governance calendar for the 2019-20 school year. Community Relations and Advocacy sections have been added for next year.

E. Local Control and Accountability Plan: 2018-2019 Findings

Dr. Beth Polito reported on feedback on the 2018-19 LCAP goals, which will include staff, student, and parent survey data. The surveys will be administered this week. The LCAP is updated annually to include three years of goal setting, financial impact, and connection between State priorities and Woodside School District goal setting.

A draft LCAP plan will be presented at the May 7th Board meeting. The final plan will be considered for approval at the June 4th Board meeting.

F. 2018-2019 Board Policy Updates

Dr. Polito and the Trustees considered the first readings of the updated policies for December 2018. A checklist, guidesheet, and proposed policies were provided for discussion.

Dr. Polito will make revisions to the proposed policies based on recommendations made by the Trustees. The Board policies will be on the May 7th Board meeting agenda for approval.

G. Approve 2019-2020 Declaration of Need

On a motion by Jenny Hayden, seconded by Silvia Edwards, the 2019-2020 Declaration of Need was approved by a 5-0 vote.

H. Middle School Roof Repair Approval

On a motion by Jennifer Zweig, seconded by Jenny Hayden, the Trustees voted 5-0 to reject a bid protest from Andy's Roofing in San Leandro. County Counsel John Nibbelin is sending a letter to the President of Andy's and doesn't foresee further protest.

On a motion by Jenny Hayden, seconded by Jennifer Zweig, the Trustees approved an agreement with Stronger Building Services to perform the roof repairs of buildings "T" and "U" for \$124,000 in summer 2019 by a 5-0 vote.

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XI. BOARD MEMBER REPORTS

- A. Budget Committee liaisons – *Peter Bailey & Jenny Hayden*
Budget Committee members are working on a budget document to share with staff, parents and community members.
- B. DELAC Committee liaisons – *Jenny Hayden & Kevin Johnson*
Trustee Jenny Hayden reported that DELAC committee members are working on more formal tracking measures for EL students. ELPAC testing is currently being administered. And the committee is working on a proposal to purchase classroom books on diversity for grades 1, 3 and 5.
- C. Foundation liaisons – *Silvia Edwards & Jennifer Zweig*
President Silvia Edwards reported that the April 24th Foundation meeting will include a budget presentation.
- D. JCOP liaisons – *Silvia Edwards & Jennifer Zweig*
At the recent JCOP meeting representatives discussed the school lunch program, the May Auction, and communications.
- E. Outreach liaison – *Jenny Hayden & Kevin Johnson*
Trustee Jenny Hayden reported on outreach activity planning including an April 29th dinner in East Palo Alto for all families and staff.
- F. PTA liaison – *Silvia Edwards & Jennifer Zweig*
Trustee Jennifer Zweig reported on PTA activities including May Day.
- G. School Site Council liaisons – *Peter Bailey & Jenny Hayden*
Trustee Peter Bailey reported that Site Council members have finalized the 2018-19 Parent and Student Surveys.

XII. COMMUNICATIONS DISCUSSION

April 9th Board meeting highlights to communicate include:

- Staffing update
- High school and middle school placement
- Board meeting dates/governance calendar
- Roof project approval
- Parent survey

XIII. BOARD GOVERNANCE CALENDAR

Update to the governance calendar:

- Moved to the June agenda – instructional technology report

XIV. ADJOURNMENT

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Jenny Hayden